# Community App MANUAL

Welcome to the Verto Community App!

vertoeducation.campusgroups.com

Your main resource for registering for events and connecting with peers before your on-site experience begins!

You can either use the website version or the app - we encourage both!

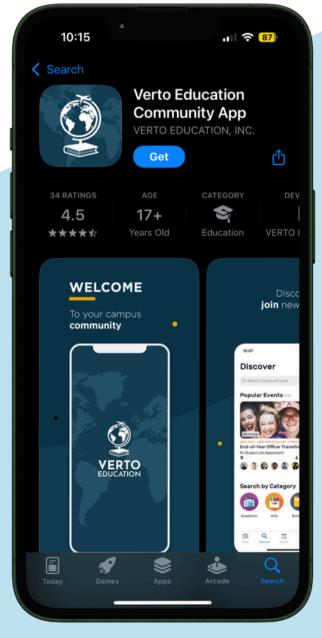
Click to watch a video tutorial!



Download the App

Search "Verto Education Community App" in your app store: Apple app store or Google Play.

Open the app and enter your email to get your account started!





#### STEP TWO

# Setup Your Account!

Check your email from Verto Education to reset your password link.

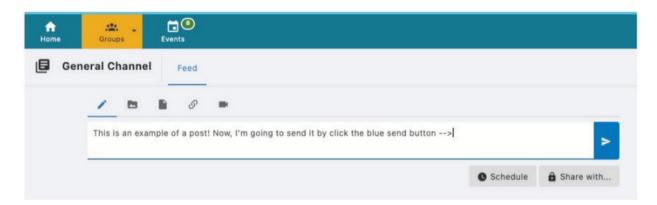
Sign-in to your account through the app or at <u>vertoeducation.campusgroups.com</u>

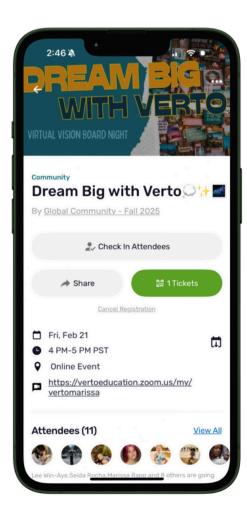


#### STEP THREE

## Welcome to the Community!

## Make your first post!





Use this feature to make announcements and attach links, photos, videos, or other files. Others can 'like' the post and reply in the comments! This space is usually used for questions, activities, and engagement.

#### You are registered to 2 groups:

- Verto Education Community open to all presently enrolled students from any semester group.
- Your Location group

# Enjoy the App!

## Post on the Group Feed

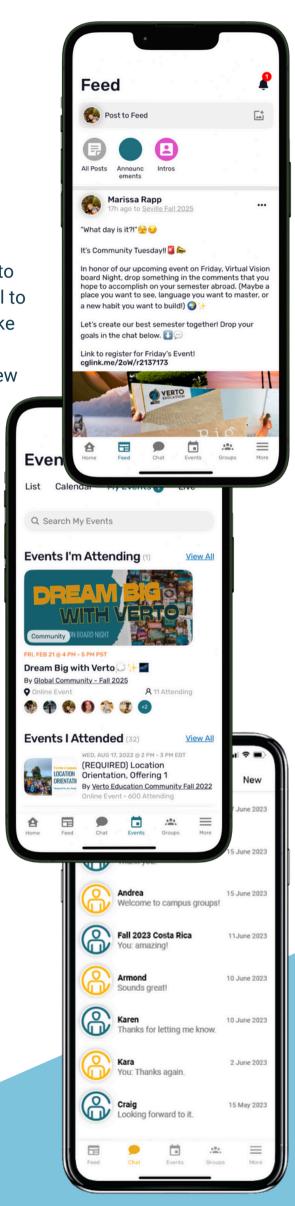
Add to the group feed your questions, weekend travel inspirations, responses to our weekly icebreakers, and more! Scroll to see the introductions of your peers. Make connections with them to find similar interests, and start the semester with new friends before you even get on-site!

#### **RSVP** to Events

Through the events tab at the bottom of the Community App, you can view planned events, RSVP for the ones you're interested in, and view a schedule of the events you plan on attending. You can also access Community events at this link: <a href="mailto:bit.ly/vertoevents">bit.ly/vertoevents</a>

### **Chat with Peers**

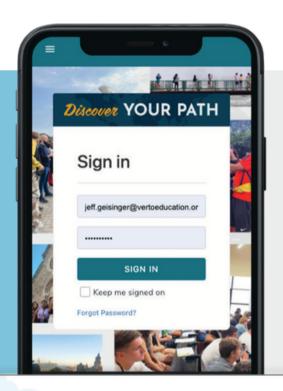
You can create a chat to connect with community members, both in your location and semester-wide. Chats can be individual messages with someone or you can click "add participant" to create a group chat to get in contact with even more people.



## **ACCESS GUIDE FOR YOUR**

## Onboarding Checklist

### **VERTO COMMUNITY APP & MY VERTO**



### **Community App is for...**

RSVPing to required Pre-Departure Orientation sessions plus optional Community Events, conversing with fellow Vertoans, and on-site communications. Watch a video tutorial here.

For access support: studentonboarding@vertoeducation.org

Login

## My Verto is for...

Complete pre-departure forms for your checklist, register for courses, view your billing, set up payment plan or make payments, view your housing assignments, care team, and course schedule, and utilize for course add/drop once you are on location.

For course registration assistance, reach out to registrar@vertoeducation.org

For access support: studentonboarding@vertoeducation.org

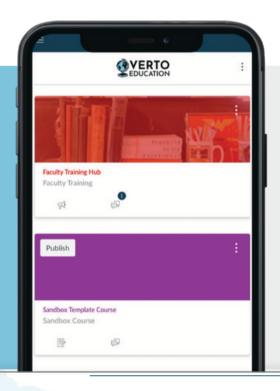
Login



## **ACCESS GUIDE FOR YOUR**

## Onboarding Checklist

**CANVAS & MYCHARGER** 



#### Canvas is for...

Access the Placement, Advising, and College Exploration (PACE) materials for taking placement exams, college advising, location guides for courses, and post-Verto planning.

Read the **PACE FAQ** for details.

For access support: placements@vertoeducation.org

Login

## MyCharger is for...

Access ePay statements to view your loan (if applicable), complete the Verto Participant FERPA Form and Academic Accommodations Form (if applicable). Access to ePay will only be available to participants utilizing loans. Read UNewHaven's ePay Quick Guide or Participant Resource page for instructions.

For access support: vertoeducation@newhaven.edu

Login



# Questions?

Should you have questions about your checklists, please reach out to your Student Onboarding Advisor or email studentonboarding@vertoeducation.org

**VERTOEDUCATION.ORG** 







