



COURSE CHANGES

Fall 2022 through Spring 2023

Please note that this policy is a draft and subject to change
Last updated 4.20.22

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Add/Drop Policy

Participants enrolled with an Academic Provider may add and/or drop a course within the first week of the Study Abroad Experience with no academic penalty. If a participant wishes to add or drop a course, they should contact their Academic Success Coordinator (ASC) before the add/drop deadline for their Study Abroad Experience location. The add/drop request will be reviewed by the Registrars of Academic Providers and may be approved or denied based on a variety of factors, including but not limited to course capacity, classroom capacity, scheduling conflicts, and prerequisites.

Participants must register for a minimum 12 credit course load as led by our Academic Provider. Participants should maintain this credit minimum to avoid impacts to institutional aid subject to the participant's existing aid package, including the Opportunity Grant. To remain enrolled with the Academic Providers, participants must maintain a minimum 8 credit course load, unless they have received written permission from the Academic Provider and are in good standing. In some abroad locations, due to Visa restrictions, the minimum credit load to remain enrolled with the Academic Provider may be as high as 12 credits.

Furthermore, participants enrolled with an Academic Provider should maintain, with minimal exceptions, a 15-17 credit course load. Similarly, if participants are planning to matriculate to a partner university they should maintain a 15-17 credit course load. If a participant would like to enroll in a smaller course load, as is permissible by the Academic Provider, the individual should always be advised to connect with their College Counselor to ensure they get an exception from the partner college or Academic Provider specifically. Generally speaking, participants should maintain a 15-17 credit course load in order to stay on track for a four year graduation. If an individual is entering a Study Abroad Experience with advance placement, dual enrollment, prior college learning, or other college credit, the individual should seek advice from their College Counselor before reducing their course load.

Course Withdrawal Process

If an individual would like to withdraw from the course, they are advised to do so by the Withdrawal Date stated by the Academic Provider. Individuals will receive a grade of "W", which does not impact GPA, but will be visible on an official transcript.

A course dropped after the Withdrawal Date receives a grade of "W/F" (included in the computation of the individual's grade point average). If medical or extenuating circumstances exist, and appropriate documentation can be presented and approved by the Academic Provider, the grade of "M" (drop without academic penalty) will be assigned.

Participants should contact their ASC to request and document course withdrawals.