

ACADEMIC STATUS, GRADES & TRANSCRIPTS

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ACADEMIC STATUS, GRADES, AND TRANSCRIPTS SUMMARY

The summary below highlights the key features of Verto Education's policies related to academic status, grades, and transcripts. This policy is intended for enrolled participants and partners to understand academic progress requirements while abroad and upon completion of a Verto semester.

Academic Standing & Grading

Academic Standing defines a participant's academic progress upon completion of the semester. The University of New Haven defines **good academic standing** for undergraduate participants as maintaining a minimum GPA of 2.0 based on credits earned for completed courses, excluding grades of "W" and "INC".

- Academic standing is determined by earned GPA, using the UNewHaven grading scale. (See the [Grading System](#)).
 - Official academic standings are issued by UNewHaven for degree-seeking participants. Non-degree-seeking participants are subject to equivalent policies but are not issued an official academic standing notification by UNewHaven.
- UNewHaven requires participants to maintain a minimum cumulative GPA of 2.0 to be eligible for standard Verto programs.
 - Participants who fall below a 2.0 cumulative GPA are subject to additional eligibility review under the Academic Eligibility - Continuing Student Policy. Eligibility approval is not guaranteed.
 - Participants who fall below a 1.75 cumulative GPA with 3 to 27 earned credits are placed on academic probation and must adhere to the requirements of academic probation. The University of New Haven and Verto Education may dismiss participants on academic grounds if they have not met academic or eligibility requirements, and/or may determine actions, up to dismissal, in response to academic standing or policy violations.

Full-Time Enrollment Requirements

All participants must maintain full-time status for the program duration. Full-time status is defined as *enrollment in a minimum of 12 credits per semester* and successful completion of at least 9 credits per semester. Successful completion is defined as an earned letter (A to D-) grade.

- Participants can enroll in up to 17 credits per semester.

- Enrollment in 18 credits per semester requires approval by the University of NewHaven.
- Enrollment in one Verto program location is limited to two semesters and a maximum of 30 credits (e.g., Florence).
- Enrollment credit restrictions and/or program location or course requirements may be a required condition of participation based on academic performance.
 - Participants with a sub-2.0 semester or cumulative GPA may be restricted to 13 credits, and additional academic requirements may apply.
 - UNewHaven policies apply to all participants. Participants with Channel Partner credit requirements must notify the Channel Partner if they are unable to enroll in the required credits due to academic standing.

Grade Reports & Transcripts

The University of New Haven provides all official grade reports and transcript documents. UNewHaven issues a midterm grade report and the final official transcript. Participants are notified when midterm and final grades are available to view via MyCharger, UNewHaven's student portal.

- Participants have access to unofficial transcripts via MyCharger.
- Participants may order transcripts via UNewHaven transcript ordering processes and timelines. Final grades and transcripts are typically available within one month of program completion.

Note: Transferable credit typically requires an earned grade of C or higher, but varies by institution. Check with your post-Verto institution for transfer credit policies.

Academic-Year or Additional Semester Considerations

Participants planning an academic year experience, or considering adding additional semester(s) on a Verto program location, are subject to a review of academic eligibility as outlined in the Continuing Student Eligibility Policy.

Verto Education and the University of New Haven reserve the right to rescind eligibility should a participant fail to meet academic requirements; eligibility for an additional semester is not guaranteed.

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ACADEMIC STATUS, GRADES & TRANSCRIPTS

Overview

This document outlines policies related to academic status, grades, and transcripts, as determined by the University of New Haven and Verto Education. It details academic standing requirements, including GPA minimums for good standing and academic probation, and the distinction between degree-seeking and non-degree-seeking participants.

The document also covers full-time enrollment requirements, the grading system, the process for transcribing prior learning, and procedures for grade reports and official transcripts. Key differences for Channel and Traditional participants are highlighted, particularly concerning academic standing and transcript release.

Academic Statuses Relevant to Verto Participants

Participant Pathways at Verto

Channel Participants

Channel participants are invited to participate in a specific Verto Education experience by a university partner. If these participants satisfy requirements as determined by their university partner, they are guaranteed admission to a future semester as defined by the partner.

Traditional Participants

Traditional participants are those who enroll independently in a Verto Education experience. These participants can take advantage of Verto's internal application system to apply to its network of partners or pursue alternative post-Verto plans independently.

Associate in Arts in General Studies

The Associate in Arts in General Studies (AA General Studies) allows eligible participants to earn an AA degree from the University of New Haven. Participants enrolled in the AA General Studies may be traditional or channel participants. Channel participants can seek permission from their partner school to enroll in the AA General Studies, and, upon approval, may maintain a pathway to that school post-Verto. If the partner school declines to review or approve the AA General Studies request and the participant wishes to continue AA General Studies enrollment, they will be reclassified as a traditional participant.

UNewHaven Enrollment Status

All participants are enrolled full-time at the University of New Haven. **All participants must maintain full-time status for the program duration.** Full-time status is defined as *enrollment in a minimum of 12 credits per semester* and successful completion of at least 9 credits per semester. Successful completion is defined as an earned letter (A to D-) grade.

Participants are typically registered as non-degree-seeking at the University of New Haven. AA General Studies and select channel participants may be enrolled as degree-seeking, as required by the channel partner or UNewHaven.

- If a participant needs to be enrolled as a degree-seeking student for financial aid purposes, they should speak with a Verto Admissions or Financial Services staff member immediately (studentfinancialservices@vertoeducation.org). This is subject to review and approval, and must be requested before the start of the program. Additional requirements apply for Degree-Seeking applicants.

Transcripting Prior Learning Credit

Required Documentation:

All participants are required to submit:

- An **unofficial high school transcript** at the time of application
- **Unofficial AP, IB, Dual Enrollment, and/or post-secondary educational records** upon acceptance into a Verto Education experience via the prior learning credit form in VertoConnect, and
- **a final, official transcript** within a month of high school graduation or verification of planned completion of studies submitted directly to Verto from their high school registrar or other approved issuing body (e.g. National Student Clearinghouse, Parchment, etc.)

Additionally:

- Verto may request official documents with test scores (SAT, ACT) for participants who earned a high school diploma through homeschooling or online high school programs per UNewHaven policy.
- International Student Pathway participants are required to submit an English language proficiency score report with subscores.
- Official test scores or placement results may be required if an additional evaluation is necessary per UNewHaven policies.

Documents must be submitted to Verto Education typically no later than July 15 for Fall enrollment and November 1 for Spring enrollment.

Applying Prior Learning Credit to Participant Records

Verto Education reviews prior learning records to determine course eligibility; to help participants select appropriate program locations, courses, and course levels; and to ensure participants avoid repeating courses or earning excess or ineligible transfer credits. Course eligibility adjustments or waivers are based on criteria set by UNewHaven, but adjustments and waivers based on the participant's prior learning credit records **WILL NOT** show up on the participant's final, official transcript from the University of New Haven.

All transfer credit policies are established by the institution to which credits will transfer post-Verto. It is the participant's responsibility to understand if their post-Verto institution has differing requirements for awarding credit for AP, IB, or other prior learning credits. Credit transfer policies vary by institution; if your planned post-Verto institution does not accept AP, IB, or other prior learning credit, or has specific requirements, please notify registrar@vertoeducation.org to discuss eligibility and enrollment options.

Participants must request and submit all earned transcripts (high school and postsecondary) to support their college admissions and transfer applications. The University of New Haven only transcripts prior learning credit (AP/IB scores, etc.) if participants pursue the AA General Studies or decide to continue with the University of New Haven after their Verto program experience.

Transcripting Prior Learning for AA of General Studies Participants

Participants in the AA General Studies will have a formal Transfer Credit Evaluation completed by the UNewHaven, and an official degree audit conducted by UNewHaven to assess progress toward AA degree requirements.

Participants in the AA General Studies **must submit official AP, IB, Dual Enrollment, and/or post-secondary educational documents directly to the University of New Haven no later than June 1 for the upcoming academic year enrollment.** Any awarded transfer credits will be recorded on the participants' UNewHaven transcript and available in MyCharger.

Academic Standing

Academic Standing is a term used to define a degree-seeking participant's academic progress upon completion of an enrolled semester. The University of New Haven defines good academic standing for undergraduate participants as maintaining a minimum GPA of 2.0 based on credits earned for completed courses, excluding grades of "W" and "INC."

- Academic standing is evaluated at the end of the fall and spring semesters for degree-seeking participants and is recorded on the participant's transcript.

- Non-degree-seeking participants do not have academic standing calculated or displayed on their UNewHaven transcripts.

Participants in the AA General Studies must be in good academic standing with a minimum cumulative GPA and major GPA of 2.0 to satisfy graduation requirements.

Satisfactory Progress

Participants enrolled with a degree-seeking status must make satisfactory progress toward a degree. This is defined as successful completion of 24 credits applicable to that degree program during an academic year, or 12 credits per semester on average. Completion is defined as the receipt of a final letter grade (A to F), but not the receipt of a Withdrawal (W), Did Not Attend (DNA), or an Incomplete (INC). The majority of participants are enrolled as non-degree-seeking, which means they are not officially enrolled in a degree program at UNewHaven. Regardless of degree status, Verto holds all participants to the same standard for satisfactory progress, as it ensures participants are staying on track to complete their degree within a reasonable timeframe.

All participants must register for and maintain enrollment in at least 12 credits per semester and successfully complete at least nine credits per semester. Successful completion is defined as earning a passing letter grade (A to D-).

Note: Transferable credit typically requires an earned grade of C or higher, but varies by institution. Check with your post-Verto institution for transfer credit policies.

Degree-seeking participants are required to maintain a minimum cumulative grade point average to remain in good academic standing with the University of New Haven, in accordance with the following scale:

- Cumulative grade point average of 1.75 for 3 to 27 GPA credits attempted;
- Cumulative grade point average of 1.85 for 28 to 57 GPA credits attempted

Degree-seeking participants who do not meet these thresholds are placed on academic probation. Non-degree-seeking participants do not receive an official academic standing from the University of New Haven, but are subject to additional eligibility review.

Any participant wishing to enroll in an additional semester with Verto must meet the eligibility requirements as outlined in the [Academic Eligibility - Continuing Students Policy](#). Maintaining good academic standing with the University of New Haven and being academically eligible to continue with Verto for an additional semester are not mutually exclusive.

Verto Education and the University of New Haven reserve the right to rescind eligibility should a participant fail to meet academic requirements; eligibility for an additional semester is not

guaranteed. Verto Education will notify participants, along with their parents or designated contacts, and Channel Partners of any change in enrollment eligibility, including dismissal.

Progress to Degree Completion

Participants enrolled in the AA General Studies will be periodically assessed for progress to completion of their degree. Full-time students who complete fewer than 67% of their credits attempted in a given semester, but who are otherwise in good academic standing, will receive a formal Academic Warning by UNewHaven. (Grades of Incomplete [INC or INC+] are excluded from the calculation.) Participants must meet with a designated staff member and meet all related requirements to remain enrolled.

Students who receive an Academic Warning will incur restrictions similar to students on academic probation:

- Demonstrated progress toward student success plans;
- Consultation with a designated staff member before registering for subsequent terms - limits may apply to course registration (credits, courses, etc.);
- Further course withdrawals will not be processed by the registrar unless approved, following consultation with faculty and other staff offices as necessary.

Course / Credit Eligibility and Limitations

Course Eligibility

Many of Verto's course offerings have requisites as determined by the University of New Haven. To be eligible for specific courses, participants are required to complete math and language placement exams, and/or submit prior learning credit (e.g., AP scores, IB certificate, college transcripts).

If a participant takes a placement exam and submits prior learning credit for the same subject (e.g., math placement exam and AP Calculus), the participant's eligibility is determined by the higher level of the two.

Participants are expected to accept their initial math/language placement result. Retakes of a placement exam are not permitted. Participants can appeal their score by emailing a formal request to registrar@vertoeducation.org with an explanation of their appeal. The Verto Registrar will complete a holistic review of the participant's high school math history to determine if any adjustment to the participant's math level is warranted.

Participants are expected to enroll in the course corresponding to their placement; however, requests may be submitted to adjust the assigned course level by one level higher or lower than the original placement or prior learning credit. Approval of a petition is not guaranteed and may require review by the University of New Haven. Common reasons for these requests include, but are not limited to:

- A participant placed into an advanced course without foundational prerequisites (e.g., Calculus II without previous calculus coursework).

- A participant wants to build foundational knowledge due to past academic difficulty.
- A participant has not taken coursework in the subject matter (e.g., Spanish) in more than two years.
- A participant completed additional coursework after taking the placement exam.

All requests for placement appeals or changes must be submitted in writing to the Verto Registrar at registrar@vertoeducation.org.

Participants who opt out of taking placement exams will be eligible to enroll in the lowest-level math or language course available. Once participants arrive on-site, faculty will administer an assessment of math and language skills to evaluate if participants are enrolled in the correct course level. Results of this test do not mandate that participants change levels; however, if a participant's results do not align with the level of the course, they may be advised to switch to the appropriate level to best support the participant's academic success.

Course and Credit Limits

Verto and UNewHaven provide ongoing academic advising for participant course and credit enrollments, and may limit enrollments to support participant academic achievement, course transferability, and/or general first-year course enrollment requirements and recommendations. Requests may require escalation to Verto Headquarters and/or UNewHaven for review and approval during Add/Drop. Requests may include, but are not limited to:

- Enrollment in more than two science, technology, engineering, or math courses in one semester;
 - Certain channel partners may have math and science requirements that will be approved in advance and made available to participants in their partner-specific course registration guides.
- Enrollment in a course that is not transferable to the channel partner or multiple courses that may have limited transferability based on partner articulations.

Course/Credit Requirements:

Course and credit requirements apply in standard Verto study abroad programs, and additional requirements may apply in specialized programs. Channel participants must also meet the requirements of their Channel Partner.

- All participants must be enrolled in a minimum of 4 courses throughout the semester.
 - One-credit courses do not satisfy the four-course requirement (e.g., SDEV 1150)
 - Enrollment in three 4-credit courses is not permitted to satisfy the 12-credit minimum requirement.

Participants approved to take three 4-credit courses must enroll in an additional 3-credit course.

- Participants enrolled in specialized programs are subject to course and credit limitations as specific for the program, including:
 - Expanded GPA Pathway (13 credits)
 - Academic Recovery Program
 - International Student Pathway

Enrollment in 18 or more credit hours

In any given semester, participants can enroll in up to 17 credits. Participants wishing to enroll in 18 or more credits during a semester must receive approval from the University of New Haven prior to or during the official Add/Drop period.

Participants seeking approval for enrollment in 18 or more credits must initiate a request by emailing Verto's Registrar at registrar@vertoeducation.org or via email to the local Academic Director/Manager. Requests will be considered on an individual basis and must be made at least two business days prior to the end of the Add/Drop week of each semester. Approval is not guaranteed.

Eligibility and Credit/Location-Specific Requirements

Verto Education must adhere to policies that impact location and semester enrollments, with corresponding credit limits established by The University of New Haven.

The following limitations apply to all participants:

- **Two Semesters Maximum by Location:** Participants studying more than one semester with Verto cannot enroll in one Verto program location for more than two semesters.
- **Credit Maximum by Location:** Participants who enroll for two semesters in the same location (e.g., Florence) can take a maximum of 30 credits across the two semesters.

Enrollment credit restrictions and/or specific program location or course requirements may be mandated as a condition of participation based on a participant's academic program or performance.

Verto offers specialized academic programs that are available only in select locations including:

- International Student Pathway
- Expanded GPA Pathway
- Academic Recovery
- AA General Studies
- Global Citizen Scholar

Participants interested in these programs must enroll in the corresponding program location. Additional academic and/or program requirements may apply.

All participants are bound by applicable policies of the University of New Haven and Verto Education, and those with credit requirements from a channel partner are responsible for communicating with their post-Verto institution regarding any change in their enrollment status or eligibility to meet requirements as a result of academic standing.

Expanded GPA, Academically Off-Track & Academic Recovery

Verto Education works to support all incoming and continuing participants to achieve their highest academic potential. Verto and The University of New Haven are committed to

interventions that set participants up for success and promote academic progress and recovery, when necessary.

Participants who are admitted to Verto through the Expanded GPA Pathway are academically “off-track” after the midterm grading period - meaning they have a midterm GPA below a 2.0, are off-track to satisfy their channel partner’s GPA requirement for admission, or are enrolled in the academic recovery program may have additional considerations and restrictions to which they must adhere.

Expanded GPA Pathway participants should consult the [Academic Eligibility - New Student policy](#) for details about their program requirements.

Participants who are off-track after the midterm grading period, either due to their midterm GPA being below a 2.0 or not meeting their channel partner’s GPA requirements, are required to meet with their Student Success Advisor to create a Student Success Plan to get back on-track with their academic performance. Specific information regarding requirements for participants who are off-track can be found in the [Student Success Actions Policy](#). Channel partners and Families/Approved Contacts may be notified of “off-track” statuses after the midterm grading period.

Continuing participants must meet the eligibility requirements as outlined in the [Academic Eligibility - Continuing Students Eligibility Policy](#) to remain enrolled for an additional semester at a Verto program location.

Verto may limit enrollment to a specific program location and/or course enrollment(s); apply credit limit(s) or course retake(s); and/or require participation in tutoring or other learning support services as a condition of eligibility, among other requirements.

Verto Education and the University of New Haven reserve the right to restrict or rescind eligibility should a participant fail to meet academic requirements; eligibility for an additional semester is not guaranteed and may be contingent upon specific conditions of enrollment.

Academic Probation & Dismissal

Academic Probation is a formal designation established by the University of New Haven that may be issued after completion of one semester to a degree-seeking participant. UNewHaven requires first-year participants to maintain a minimum cumulative GPA of 1.75 for 3 to 27 GPA credits attempted.

First-year participants with a degree-seeking status who earn a GPA below 1.0 in their first semester are immediately placed on academic probation and are not considered eligible to

continue in a Verto program. First-year participants in non-degree-seeking status who earn a semester GPA below 1.5 are ineligible to continue in a Verto program.

Participants who wish to continue with an additional semester abroad through Verto Education and who are placed on academic probation must meet the eligibility requirements as outlined in the Academic Eligibility - Continuing Students Policy.

Academics-Related Program Dismissal

The University of New Haven may dismiss first-year, degree-seeking participants on academic grounds after they complete two academic semesters and have not met academic requirements. UNewHaven requires participants to remain in good standing (see [Academic Standing](#)) and not have any academic or financial holds to study abroad.

- Participants enrolled as non-degree seeking are not subject to an official academic dismissal from UNewHaven, but can face academic consequences for poor academic performance, including ineligibility for continued enrollment and being disqualified from future course registration at the University of New Haven or Verto Education.
- Any participant, regardless of degree status, must meet eligibility requirements as outlined in the Academic Eligibility - Continuing Students Policy.

All Verto participants, regardless of degree status, are held accountable to Verto's Code of Responsibility.

Grading System

All syllabi are required to publish the University of New Haven's Undergraduate Grading System.

A	Excellent	93 to Less than 100	4.0 quality points
A-	Excellent	90 to Less than 93	3.7 quality points
B+	Good	87 to Less than 90	3.3 quality points
B	Good	83 to Less than 87	3.0 quality points
B-	Good	80 to Less than 83	2.7 quality points
C+	Fair	77 to Less than 80	2.3 quality points
C	Fair	73 to Less than 77	2.0 quality points
C-	Fair	70 to Less than 73	1.7 quality points

D+	Poor	67 to Less than 70	1.3 quality points
D	Poor	63 to Less than 67	1.0 quality point
D-	Poor, lowest passing grade	60 to Less than 63	0.7 quality points
F	Failure	Less than 60%	0 quality points

Grade Point Average

The academic standing of each participant is determined on the basis of the grade point average (GPA) earned each term. Each letter grade is assigned a quality point value (See the [Grading System](#)).

How to calculate GPA: The grade point average is obtained by multiplying the quality point value of each grade by the number of credits assigned to each course as listed in the Catalog, then dividing the sum of the quality points earned by the number of credits attempted in courses for which a grade of A through F is awarded. Course grades of DNA, INC, and W are not calculated in the grade point average since they carry no quality points.

A cumulative grade point average represents the GPA earned across all semesters and is obtained by calculating the grade point average for all courses attempted at the University of New Haven.

Repeating a Course

If a participant failed a course offered by UNewHaven and they need to/would like to retake the same course in a subsequent term, their request is reviewed and approved by UNewHaven. Upon completion of a course retake, the highest grade earned counts toward the GPA, but both grades remain on the transcript. Requests are not guaranteed, and course availability may vary across program locations by semester. There is no limit to the number of times a participant is allowed to repeat a course to obtain a higher grade. Course retake(s) may be required as a condition of eligibility for continuing participants.

Transcripts

Transcripts are the official record of courses, credits, grades, and GPA earned on Verto semester, maintained by the Office of the Registrar at Verto's Academic Provider, the University of New Haven.

Note: Midterm and final grades may be impacted by attendance. Participants should review the [Attendance Policy](#) to understand how it may impact their midterm grades, final grades, and final transcript.

Transcript Release

The [transcript release form](#) authorizes the release of participant educational records, including unofficial midterm grade reports, unofficial transcripts, and final official transcripts, to a recognized college or university official. Signing the form is a critical action to support post-Verto admissions or transfer plans.

Midterm Grade Reports

Midterm grade reports are provided by the University of New Haven to all enrolled participants. Midterm grade reports are available through UNewHaven's Self-Service Banner housed in [myCharger](#). Verto may notify parents / legal guardians at the conclusion of the midterm grading period that midterm grades are available and direct them to speak with their participant for more information.

Verto/UNewHaven sends midterm grade reports to channel partners, as well as any direct transfer partners participants are applying to through Verto, as soon as they are available, typically 1-2 weeks after the submission of midterm grades by faculty.

Any participant who fails to meet the midterm requirements of the channel partner may be removed from their channel pathway. Participants removed from their channel pathway are reclassified as a traditional participant, and required to meet with onsite staff to create alternative post-Verto plans.

Final Grades & Transcripts

Final grades and unofficial transcripts are all available via UNewHaven's Self-Service Banner located in the participant's [myCharger](#). Final grades are made available to all participants after the conclusion of classes across all Verto locations.

- Grades are typically available within 2–4 weeks after the conclusion of all classes.
- Official transcripts are the final academic record for participant grades; Canvas may not have final reported grades.

Final official transcripts are issued by UNewHaven via the National Student Clearinghouse and may be requested up to 30 days before the end of the semester.

- The University of New Haven sends an electronic copy of participants' final official transcripts to channel partners through the National Student Clearinghouse.
- All traditional participants must request their final official transcript to be sent to their post-Verto institution.

Additional Transcript Notes Relevant to Verto Education

The additional notes outlined below may be applied to a participant's transcript. The University of New Haven uses additional transcript notes for courses and statuses that are not currently applicable to Verto participants. Please refer to the most up-to-date grading section in the current [UNewHaven Undergraduate catalog](#) for additional details.

DNA: Did Not Attend

Indicates nonattendance in a course for which a participant had previously registered but not officially dropped (0 quality points).

W: Withdrawal

Indicates withdrawal from a course any time after the last date to drop a course as published in the academic calendar (0 quality points). See the "Removal from Courses due to Nonattendance" section of the [Attendance Policy](#) for additional details.

INC: Incomplete

A grade of INC is given only in special circumstances and indicates the participant has been permitted by the instructor to complete the course (with the same instructor) after the end of the term. Some required coursework remains to be completed to gain academic credit for the course.

Instructors are not required to give a grade of 'Incomplete'. Participants who do not fulfill the terms of their incomplete agreement are assigned a grade based on the work completed and its correspondence to the percentages of the overall course grade.

Questions?

Before the semester, Student Onboarding Advisors serve as participants' primary contact and escalate inquiries to the Verto Registrar on matters related to status, grades, and transcripts. While on a Verto program semester, participants should contact designated onsite staff, and they will escalate to the local Academic Director/Manager, Program Director, and/or Registrar as appropriate.

Questions regarding academic status, grades, or transcripts may be directed to Registrar@vertoeducation.org.