STUDENT SUCCESS ACTIONS

Updated: June 2025

Introduction

The Student Success Actions policy exists to support an environment conducive to the mission, vision, and values of Verto Education, Inc. ("Verto" or "Verto Education"). Through this Policy, Verto seeks to guide the intentional development of academic achievement and growth as participants discover themselves and the world around them.

A primary responsibility of faculty and staff at Verto Education is to provide opportunities for participants to achieve student success and progress toward degree completion.

Verto provides proactive, responsive, and restorative student success resources, services, and interventions to support student academic and personal growth.

Student Success Actions provide an opportunity for participants to take ownership of their learning experience and identify critical resources to support success.

Participants are responsible for taking a **proactive approach** to their own education by interacting regularly with faculty members, peers, and staff. Students need to take initiative to seek out academic support and advice, monitor their own academic progress, and take advantage of resources available to support learning. Self-advocacy, asking for help, and utilizing available learning support services are crucial to student academic growth.

Substandard academic progress may result in **Student Success Actions** as outlined in this document. The purpose of these actions is to help participants be successful in the classroom, develop academic resilience, and create skills and strategies for lifelong success and achievement.

Participants wishing to continue with Verto for an additional semester are required to maintain academic eligibility as outlined in the Continuing Student Eligibility Policy, and are reviewed for eligibility.

Satisfactory Academic Progress

All participants are required to maintain satisfactory academic progress, which entails the following:
- Full-time student status (12 credit minimum per semester);
- Demonstrated progress toward degree completion;
- A 2.25 GPA or above. (Any participant with below a 2.0 based on end of term grades is subject to review and approval before continuing in a Verto Education experience);
- Course completion, including attempted and earned credits;
- Compliance with Verto's Attendance Policy.

Student Success Actions

Student Success Actions are policies and procedures designed to help program participants grow academically, take prompt corrective action(s) when needed, and achieve their academic goals. Faculty and staff provide workshops, interventions, and support as needed to help participants succeed.

Actions may be issued as a result of:
- Accumulated class absences (grade deduction reached)
- Accumulated tardiness (3 or more tardies in a single course)
- Missed coursework or assignment completion
- Lack of class participation or engagement
- Failure to adhere to acceptable use technology policies
- Ongoing behaviors that result in a distraction to self or others in class
- Grades or credits not meeting expectations for Post-Verto Plans
- Not meeting channel school requirements
- Other general academic reasons raised by academic staff or faculty relevant to student learning.

Important: Behaviors such as a disrespectful attitude in the classroom or classroom conflicts with faculty or peers are addressed via Verto's Code of Responsibility and may require completion of specific actions or education to continue in the program.

Throughout the term, participants will meet with care team leaders, faculty and staff to discuss success strategies, engage in learning support services, and address questions or concerns relevant to their current Verto semester and Post-Verto Plans.

Action: Student Success Alert

Participants may receive a Student Success Alert during the semester if their academic engagement or grades are flagged by a member of faculty or staff. Examples may include not meeting channel requirements for GPA after midterms, or reaching the first grade deduction threshold, and/or a number of missed assignments or failing grades in your courses. Verto closely monitors academic progress and performance and works with participants to ensure credits and grades align with Post-Verto transfer plans and requirements.

- This alert serves as a notification of concerns. Alerts are issued alongside a meeting with your Student Success Advisor to discuss how to keep you on track for your semester goals.

Action: Student Success Plans

A Student Success Plan (SSP) is a personalized, structured plan designed to help participants identify goals, overcome challenges, and develop strategies to achieve success. It outlines specific actions, resources, and timelines to improve performance. *SSPs are implemented when a* participant *doesn't show progress following an initial meeting and alert. In the case of*

accumulated absences, SSPs may be implemented when a participant *is one absence away from failure by absence status in their course. They may also be implemented as a proactive approach when* participant*s are identified as at-risk academically and/or when a participant requests extra support as a tool for implementing a plan for future success.*

An SSP includes the following key components:

- **Goal Setting**: Clearly defined short-term and long-term educational objectives.
- **Strengths and Challenges:** Identification of areas where the participant excels and areas needing improvement.
- **Action Steps:** Specific strategies to achieve goals, such as improving study habits, time management, or seeking additional support.
- **Resources:** Tools, support systems, or individuals (e.g., tutoring, study groups) to assist in overcoming challenges.
- **Timeline:** A structured schedule for tracking progress and meeting goals.
- **Evaluation and Adjustments:** Regular check-ins to assess progress and make necessary changes to the plan.

If a participant fails to uphold the components of the SSP, this may result in an escalation to the Program or Academic Director or designee to determine the appropriate next steps.

Action: Additional Actions

Additional educational actions may accompany an Alert or Student Success Plan. These actions include but are not limited to:
- Regular check-ins with a participant's SSA or Faculty Member
- Required attendance during a specified faculty member's Office Hours
- Participation in Student-led Study Groups
- Use of Verto's Tutoring Programs or Learning Support Services
- Attendance of local academic skill workshops
- Review of educational materials / resources to support student learning needs

Participants failing to meet academic requirements, and who have not been successful with the above participant success actions may be subject to the actions outlined below.

Action: Code of Responsibility Violation- Failure to Comply

Student Success Actions are meant to be non-punitive and restorative in nature. However, a participant may be charged with a Code of Responsibility violation to hold them accountable for their failure to adhere to academic standards and/or their Student Success Plan. Utilization of this action will result in the engagement of the [Code of Responsibility,](#) and applicable sanctions.

Action: Educational Sanctions

Participants who violate course or academic policies may be subject to the completion of educational sanctions, which vary based on the issue. This may include required viewing of online resources to support behavioral corrective actions, such as videos on academic

misconduct. This may also include guided or self-directed learning with evidence of completion.

Action: Repair & Behavioral Change Meetings

Participants who engage in repetitive violations of course policies may be required to meet with faculty or peers who have been impacted by behaviors. This involves 1x1 or small group meetings, taking ownership for the impact of the behavior that impacted the learning environment, and a commitment to behavior modification with specific actions that will be documented for accountability and progress monitoring. Repair typically refers to taking ownership of decisions and actions, recognition/apologies to those impacted, and a commitment to behavioral changes.

Action: Program Dismissal or Course Dismissal

Participants who continue to engage in repetitive violations of course policies, including attendance, coursework, class participation, or cause disruptions to the learning environment, may be subject to course dismissal. Faculty have the authority to dismiss participants from a class period or the overall course if corrective actions have not been taken. However, permanent course dismissal can only be addressed via the Code of Responsibility.

Failure to maintain full-time student status (12 credits minimum) may result in Program Dismissal as defined in our Code of Responsibility. Participants facing Program Dismissal will be subject to the procedures outlined in the Code of Responsibility.